

Approved Minutes

**Regular City of Athol City Council Meeting**  
Held in the Council Room in City Hall

**Tuesday, April 21, 2020**

**4:00pm Regular Special Council Meeting**

**Mayor, Bill Hill, called the meeting to order at 4:00 P.M. and clarified that due to a website error in posting, this meeting is a special meeting under the Idaho Code 74-204, not a regular meeting.**

**Roll Call: Present:** Mayor Bill Hill; Councilman McDaniel; Councilwoman Baldwin-by phone; Councilman Spencer; City Clerk/Treasurer-Lori Yarbrough; Public Works- Anthony Brandt; City Planner-Rand Wichman via Zoom; and City Attorney- Caitlin Kling via Zoom. **Not Present:** Councilwoman Denis.

**REPORTS:**

**Treasurer Report** – Lori submitted written report and read the ending account balances. STCU Checking = \$60,532.86; STCU Savings = \$111,494.20; LGIP = \$820,525.71; Misc. income was Shane’s regular insurance \$52.00; HJ Grathol new meter \$2,300.80, Cole annex \$2,000.00; business license \$40.00; G Fast Subdivision \$500.00 = total \$4,892.80. Lori also shared the 2<sup>nd</sup> Quarter Financial Statement to Date. Overall, the city is 47.33% received of their budgeted income and 23.60% spent of the planned expenses. A full report is available on the city website, or from City Hall.

**Water Report** – Lori submitted written report and read aloud. February usage = 1,811,100 gal. (haulers 145,200) and **March usage = 2,266,973 gal. (haulers 241,400); Billing in March was \$13,518.00 plus \$350.00 in late fees and collected was \$10,747.00.** Late fees this month are likely to be at about 35, and 6-7 accounts to get notices of shut-off for being greater than 60 days past due. Late fees to be addressed under action items late in this meeting.

**Planner Report** – Rand submitted a written report. Recapping: Five (5) new Building Location/Site Disturbance Permits requests and 3 issued, 1 pending and 1 denied. and Idaho Forest Group has permit for a new shipping office at the mill site is still pending; see report for details. The Crossing at Athol construction on the sewer treatment plant is complete. Testing of the pond liner will continue into May, Making most of the parcels within the development now eligible for building location permits. Idaho Forest Group annexation is moving forward. We are working on a draft agreement and all that entails. No new Code enforcement cases this month. The Cole annexation – discussions on which properties for sure are to be included and discussions on water service with the engineers are still being had. Fast Subdivision- Nothing new, waiting for applicant to comply with the conditions of approval, to then give final plat approval.

**OTHER BUSINESS: DISCUSSION of USDA Offer on Water Improvements Loan/Rates** Staff shared that Howard has been in contact and suggesting again if the council will consider putting more in, say \$300,000 or more that, that may lead to more grant money. It was discussed that council would consider doing more than the \$200,000 toward the whole water improvements.

**ACTION ITEMS:**

**1. APPROVAL OF THE April 7<sup>th</sup> REGULAR MEETING MINUTES:**

**Motion by McDaniel, that we approve the regular meeting on the 7<sup>th</sup>, minutes without amendments.**

*NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.*



\*DISCUSSION *All in favor-Any opposed.* Motion passed. **ACTION ITEM**

2. **APPROVAL OF BILLS AS SUBMITTED: Motion by Baldwin, to approve paying the April/May bills as submitted without amendments.** \*DISCUSSION- *All in favor-Any opposed.* Motion passed. **ACTION ITEM**

3. **DISCUSSION/APPROVAL to authorize the Mayor's Signature on the Conflict Waiver for the Idaho Forest Groups Annexation and City Attorney's office, Hawley Troxell.**

Hawley Troxell represents Idaho Forest Group for various Government Affairs matters before the legislature. Our attorney, Caitlin, needs to get a conflict waiver signed by IFG and the City to represent the City in IFG's annexation request. \*DISCUSSION Motion by McDaniel to authorize the Mayor's Signature on the Conflict Waiver for the Idaho Forest Groups Annexation and City Attorney's office, Hawley Troxell

**Roll Call Vote:** Councilman Spencer-yes; Councilwoman Baldwin-yes; Councilman McDaniel-yes. **Motion Passed. ACTION ITEM**

4. **APPROVAL of the Order of Decision Case #S-19-1 Fast Subdivision for Preliminary Subdivision Plat Approval of a 3-lot Subdivision on 8.047 acres in the Commercial Zone.** (Parcel #A-0000-009-9100) The property has a physical address of 30655 N Old Highway 95 and is generally located on the West side of the road, approx. 800 feet north of the intersection of State Highway 54 and Old Highway 95. A Public Hearing was previously held on March 17<sup>th</sup>, 2020.

**Motion by McDaniel, that we approve the Order of Decision for the Fast Subdivision Application Case No. S-19-01 as previously reviewed for findings and approved and discussed at the March 17<sup>th</sup> meeting by the council.** \*DISCUSSION – **Roll Call Vote:** McDaniel-yes; Spencer-yes; Baldwin-yes. Motion passed. **ACTION ITEM**

5. **DISCUSSION/APPROVAL to Waive the April Water Late Fees.** -Mayor Bill & Lori asked the council considering the challenging economic times and craziness of the COVID-19 Virus to make an exception and waive this month's late fees. There were 32 and more than half of them were not the regular late payers, only a few had even asked about a waiver of the late fee; this was the staff asking.

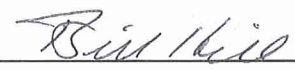
\*DISCUSSION there was a brief discussion. In sum, there were concerns of the possibility of this getting worse and fear this could lead into several months of requests for waiving the late fee. Thoughts that this really has not been a long enough time they felt for it to really be an issue yet. Some council also felt badly for those people who have been affected or deemed nonessential and have not been working but understood the concern of if they start to waive fees now, where does it end. – **Motion by McDaniel to NOT waive any late fees on the water billing accounts this month.** **Roll Call Vote:** McDaniel-yes; Spencer-yes; Baldwin-yes. Motion passed. **ACTION ITEM**

**PUBLIC COMMENTS:** None

**ANNOUNCEMENTS:** **City Council / Mayor**-touched base with the council regarding the Athol Baptist Church food boxes and the city helping in some way. There was a brief discussion to which the council did not feel it necessary to do anything yet and further if things did get worse or change, they would likely check with the ABC Food Bank first. / **Staff-** Lori shared that she has not been able to get very far on the budget planning at this time, until we are able to get the budget manuals and the state figures from the AIC.

**ADJOURNMENT at 4:44 pm**  
**ATTEST:**

  
\_\_\_\_\_  
**Lori Yarbrough, City Clerk/Treasurer**

  
\_\_\_\_\_  
**Bill Hill, Mayor**

Approved at Council on 5/5/2020